

Thank you to our  
Project in a Box  
Sponsor



**KEEP NEW MEXICO** *True*



Date and Time of Event \_\_\_\_\_

Name of Event  
\_\_\_\_\_

KDACB\_\_\_ IDP\_\_\_ Assist\_\_\_

Location of Event \_\_\_\_\_

Contact Person (s) and Phone # \_\_\_\_\_

**Items given out:**

**Items that must be returned:**

I understand that I will be responsible to return the items mentioned above to the Doña Ana County ACO/Codes Office. I will return the items on \_\_\_\_\_.

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Doña Ana County Employee (s) & Hours Worked on Project \_\_\_\_\_

Partnered With \_\_\_\_\_

In Kind Donations \_\_\_\_\_

Number of other Volunteers: Adults \_\_\_\_\_ Children \_\_\_\_\_

Amount of Trash(Bags/Tons) \_\_\_\_\_ # Of Tires \_\_\_\_\_ # of Participants \_\_\_\_\_

Area(s), Street/Mileage Cleaned \_\_\_\_\_

Graffiti Site(s) Abated \_\_\_\_\_

Outreach- Educational information presented \_\_\_\_\_

# of Classes \_\_\_\_\_ # of Adults \_\_\_\_\_ # of Children \_\_\_\_\_

Comments:  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



## **Doña Ana County Animal Control & Codes**

**The purpose of this A.C.E.S. project is to improve this community by education. Doña Ana County Officers go door to door to various areas/streets to educate citizens on taking care of solid waste, inoperable vehicles, burning, and animal welfare issues. Improvement can be achieved by instilling pride thru plot leaders, neighborhood associations and volunteers. We also encourage the public to discuss ways to bring pride into your community. A bond can be made by neighbors to improve the quality of life in your community. *Become a Community Leader!!!***

**We encourage you to talk to us about your issues and ideas to achieve the above. You can call us at 575-525-8846.**

**Our visit today is centered on *“Education then Enforcement”*.**

**A Cleanup Day is scheduled on  
October 21, 2017, Saturday from 9:00 – 12:00 am or earlier if  
they are full.**

**A dumpster, tire shredder will be placed on Desert Aire Dr &  
Shiprock Road**

**PLEASE take this opportunity to  
clean your yard and dispose of your trash for FREE. If you have  
questions about this, please call 575-525-8846.**



## **Doña Ana County Animal Control & Codes**

**El propósito de este proyecto de A.C.E.S. es mejorar esta comunidad por medio de educación. Oficiales del Condado de Doña Ana van de puerta en puerta en varias áreas / calles para educar a los ciudadanos en el cuidado de los desechos sólidos, vehículos inoperables, quemado de basura y el bienestar de los animales. Mejoramiento se puede lograr inculcando orgullo a través de líderes naturales, asociaciones de vecinos y voluntarios. También animamos a los ciudadanos que piensen de maneras de traer el orgullo en su comunidad. Una relación se puede hacer por los vecinos para mejorar la calidad de vida en su comunidad. Conviértete en un líder comunitario!**

**Le animamos a hablar con nosotros acerca de sus problemas y de ideas para lograr lo anterior. Usted puede llamarnos 575-525-8846.**

**Nuestra visita de hoy está centrada en "La educación entonces la aplicación".**

**Octubre 21, 2017 de las horas de 9:00 – 12:00 o hasta cuando no haya campo**

**Vamos a tener contenedor para la basura y llantas gratis en Desert Aire Dr y  
Shiprock Road**

**Por favor tome esta oportunidad para disponer de su basura correctamente y asumir la responsabilidad en el respeto de la comunidad en que usted vive.**

**Para preguntas llame 575-525-8846.**

## ACES Planning Checklist

Date of ACES: \_\_\_\_\_

Location: \_\_\_\_\_

Lead: \_\_\_\_\_ Assistant: \_\_\_\_\_

Planning Checklist	Yes	No	Comments
Meet with Supervisor to discuss the event 3 weeks before ACES	<input type="checkbox"/>	<input type="checkbox"/>	Date: _____ Supv Initials: _____
Select area in the community to be canvassed and have a list of specific streets 2 weeks before ACES	<input type="checkbox"/>	<input type="checkbox"/>	Supv Initials: _____ Attach List of specific streets
Select and email out staging address to all participants 1 week before ACES	<input type="checkbox"/>	<input type="checkbox"/>	
Select teams and officer to work out on the field that day send to Officers 1 week before ACES	<input type="checkbox"/>	<input type="checkbox"/>	Supv Initials: _____ Attach list
Contact Community Development, Dennis, for copy of map/grid of streets 1 week before ACES	<input type="checkbox"/>	<input type="checkbox"/>	
Assign an Officer to take care of ice chest and water the day of the event. 1 week before ACES	<input type="checkbox"/>	<input type="checkbox"/>	Name: _____
Contact central dispatch for channels used the day before ACES	<input type="checkbox"/>	<input type="checkbox"/>	Date: _____ Who spoke with at MRVDA: _____
Briefing to be conducted at 7:30 am.	<input type="checkbox"/>	<input type="checkbox"/>	
De-briefing to be conducted at _____	<input type="checkbox"/>	<input type="checkbox"/>	
Commissioner & ACES group from that district was notified 1 week before ACES	<input type="checkbox"/>	<input type="checkbox"/>	
Paperwork Copies Made 1 week before ACES	<input type="checkbox"/>	<input type="checkbox"/>	

Performance Interview Planning Checklist

District DASO Deputy Supervisor notified day before ACES	<input type="checkbox"/>	<input type="checkbox"/>	
<p>Email parties (1 week before ACES) of the event to include:</p> <p><b>ACES Group and Commissioner for that District</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<p>District 1 – Billy Garrett</p> <p>District 2 – Ramon Gonzalez</p> <p>District 3 – Benjamin Rawson</p> <p>District 4 – Isabella Solis</p> <p>District 5 – Kim Hakes</p> <p>*** Please note, the district's listed above are different then the 7 districts covered by this office.</p>

Doña Ana County Animal Control & Codes

# In-Kind Cost Tracking

Event: Del Cerro Winter Festival Del Cerro Date(s): 20-Dec-16

Individual's Name	Unit # Driven	Number of Hours	Hourly Rate	Fringe Rate	Total	Total in Kind Hrs Cost	Number of Miles	Miles x.46c	Signature	Total \$ I In Kind
Martie Olivas	16005	3	\$20.21	\$7.07	\$27.28	\$81.85	33	\$15.18		\$97.03
Total		3				\$81.85	\$33.00			\$97.03

Dunn Edwards  
2301 E. Lohman  
Las Cruces, NM 88001

November 7, 2015

Doña Ana County ACO/Codes  
Keep Doña Ana County Beautiful  
Berino Community Cleanup  
2024 E. Griggs  
Las Cruces, NM 88005

Dear Irene:

You recently requested help with paint for a community event. Below is the cost of what we contributed.

Service		Total Monetary Amount
Paint		\$

Thank you for giving us the opportunity to help our community.

Sincerely,





Doña Ana County Codes Enforcement
Dumpsite Work Order

Date: \_\_\_\_\_ Officer Assigned \_\_\_\_\_

Priority Level (Circle): 1 - Critical 2 - Medium 3 - Low

Long/Lat: \_\_\_\_\_ Mapped on Trimble: \_\_\_\_

Area Road/Crossroad: \_\_\_\_\_ District: \_\_\_\_\_

In Arroyo Yes No Haz. Materials Yes No If Yes Identify: \_\_\_\_\_

Description of materials to clean up:

Yard Waste\_\_ Construction Waste\_\_ Household Trash \_\_ Furniture/Appliances \_\_

Electronics\_\_ Tires \_\_ Car Parts \_\_

Investigation of site completed date: \_\_\_\_\_ Identified by: \_\_\_\_\_

Date assigned to Clean up Crew: \_\_\_\_\_

CREW RESPONSIBLE TO COMPLETE NEXT SECTION:

Items that must be returned: \_\_\_\_\_

Date Work Started: \_\_\_\_\_ # of Crew members: \_\_\_\_\_ Time: \_\_\_\_\_ Total Hrs: \_\_\_\_\_

Odometer Reading at office: \_\_\_\_\_ ending reading: \_\_\_\_\_

#Poundage weight at SCSWA: \_\_\_\_\_ Date Completed: \_\_\_\_\_

Equipment used: \_\_\_\_\_

Work Crew comments: \_\_\_\_\_

Contact Person(s) and Phone # \_\_\_\_\_

Officer Assigned Confirmation of Completed Clean up: Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Location/s to place signage: \_\_\_\_\_

Signage Work Order submitted: Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Officer Assigned Confirmation of Signage Placed: Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Stats Updated into spreadsheet: Date: \_\_\_\_\_ Signature: \_\_\_\_\_

# Dumpsite Clean Up Stats

2540                      10036                      160520                      80.26

Date	Work Order Number	District #	Priority	Type Trash	Officer Assigned	Date Started	Date Completed	# of Crew	Total Hours	Odom Start	Odom End	Tonage Miles	Weight lbs	Pictures	Signage Work order	Officer Confm
12/3/2015	1	6	2	yard, tires household	Acosta	12/3/2015	12/3/2015	4	16	112182	112242	60	280			



## CONSENT TO GRAFFITI ABATEMENT

I wish to participate in a Doña Ana County graffiti abatement project and agree to abide by all policies concerning the graffiti abatement process that I have selected below. I further state that I am the property owner to consent to graffiti abatement of real property located at \_\_\_\_\_,

Doña Ana County, New Mexico. As such I consent to the following graffiti abatement process by the County of Dona Ana and its authorized agents:

- \_\_\_\_\_ 1. Painting over the graffiti vandalism with a color and process selected by The County;
  
- \_\_\_\_\_ 2. Designing and creating a mural on the property subject to the conditions More specifically described in mural consent form.

In consideration and exchange for the free graffiti removal services by the County, I waive any claims for damages arising from the graffiti abatement process selected above.

Signed below on this date \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Title (if applicable)

\_\_\_\_\_  
Mailing Address

**Doña Ana County Codes Enforcement**

845 N. Motel Blvd.

Las Cruces, NM 88007

<http://www.donanacounty.org/>

**For more information call 525-8846**

